

**ADIRONDACK CENTRAL SCHOOL
BOONVILLE ELEMENTARY
BOONVILLE, NY 13309**

DRAFT

PUBLIC HEARING & 2ND REGULAR BOARD MEETING MINUTES – March 23, 2021

MEMBERS PRESENT	OTHERS PRESENT
Michael Kramer – President Almanda Sturtevant – Vice-President Bruce Brach Mark Emery Richard Gallo Joan Ingersoll Doug Muha	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk; Richard Chrisman, ATA President; Catherine Jones
<u>MEMBERS EXCUSED:</u>	

At 6:20 p.m. Board President, Mr. Kramer called the meeting to order.

Mr. Muha moved and Mr. Emery seconded; carried 7-0; to go into executive session to discuss the employment history of particular personnel. Mr. Niznik served as Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:18 p.m. Mrs. Sturtevant moved and Mrs. Ingersoll seconded, carried 7-0; to go to regular session.

At 7:20 p.m. Mr. Kramer led the recitation of the pledge of allegiance.

PRESIDENT’S MOMENT:

Mr. Kramer stated football field is showing green, all is well.

BUDGET:

Mrs. Cihocki went over the final draft of the 2021-2022 Budget. No significant revisions. This budget includes a 2.7% tax levy and 5% expenditure increase. Districts received news that government has allocated \$2.4 million dollars to school districts, do not know parameters for that money yet.

Mr. Brach asked board members thoughts of going with a 1.7% tax cap instead of 2.7%. Mrs. Cihocki stated it depends on the parameters of how money is to be used. Mr. Kramer asked if they are talking about increasing the fund balance. Mrs. Cihocki said yes, 8%. Mrs. Sturtevant stated the district could do great things with the money. Things we’ve wanted to do, but couldn’t. Mr. Gallo said it makes sense to adjust where we can. Mr. Emery stated he agrees especially after the year the community has had. Mrs. Ingersoll also agreed.

In discussion regarding the cafeteria portion of the budget, the Board agreed they would like \$100,000 transferred into the cafeteria account.

BUDGET PRESENTATION:

Mr. Niznik gave a slide presentation of the 2021-2022 Budget. The budget process actually begins in the fall gathering information. The presentation included:

- Educational Initiatives – Focus on achievement gaps, social and emotional, expand STEAM opportunities, integration of instructional technology throughout district, seal of bi-literacy, implement new math series K-5, health and science 6-12 curriculum.
- Budget Considerations – Additional support for students, maintain extracurricular programs, contractual obligations, cost effectiveness and efficiency, decreasing student enrollment, revenue and tax impact.

- Enrollment trend – shows a downward trend in enrollment.
- Projected Enrollment Figures – showing class size and class sections.
- Budget Reductions – Two elementary positions, Center for Family Life Recovery.
- Budget Additions – School Counselor, Driver Education, Summer School, Tractor for buildings and grounds.
- Revenue – Total Revenue for 2020-2021 was \$30,052,380. Total Revenue for 2021-2022 is \$31,567,889.
- Proposed Budget – 5% increase from the 2020-21 budget. Tax levy of 2.7%.
- Tax Levy History - shows tax levy from 2011-2022.
- Three Part Budget:
 - >> Program Budget - \$22,343,541
All costs associated with delivery of instruction, Salaries & benefits of all teachers, guidance, aides, nurses, psychologist, district transportation costs, RIC services related to instruction, co-curricular activities and interscholastic sports.
 - >> Capital Budget - \$5,997,199
Operations and maintenance of buildings and grounds including salaries and benefits of staff, materials and supplies, school bus purchases built into the budget (3 buses), debt service – all principle and interest payments from building projects.
 - >> Administrative Budget - \$3,227,149
Salaries & benefits of all administration/supervision & clerical, Public information & central printing, Curriculum development & supervision, Business office operations, central data processing, tax collection, auditing, Legal services, School board costs.
- Board of Education Election – Two seats available for this election, each seat is for a 3-year term, elected candidates will begin at the Re-Organizational meeting in July.
- Budget Vote & Election - Will be held Tuesday, May 18, 2021 from 12:00 noon – 8:00 p.m. Location to be determined.

Mrs. Cihocki confirmed with the board to make the change from a 2.7% tax cap to 1.7% tax cap.

Mr. Niznik talked about in-person learning. Information went out to parents about kids coming back in phases. District has had teachers and students test positive in the last week. Being in two different counties (Lewis & Oneida), they each have their own rules on contract tracing and who has to quarantine after being exposed. District will continue universal precautions, masks, face shields, dividers, social distancing, handwashing, thorough cleaning of buildings (cleaners have been doing an excellent job) and contact tracing. District will continue to monitor infection rate. Mr. Niznik read some of the kids' responses about coming back to in-person learning, all looking forward to it.

PUBLIC FORUM:

Catherine Jones asked about internships for BOCES students this year.

CONSENT AGENDA:

Mr. Muha moved and Mrs. Sturtevant seconded, carried 7-0; the Board approved the following by a consensus motion:

Minutes:

Minutes from the March 9, 2021 Regular meeting.

REGULAR AGENDA:

Mr. Brach moved and Mr. Emery seconded, carried 7-0:

Communicable Disease Pandemic Plan:

Pursuant to amendments made to Education Law 2801-a, the Adirondack Central School District held a public hearing on February 23, 2021 to update the 2020-2021 District-Wide Safety Plan to include protocols for continuity of operations in the event of a declared public health emergency involving a communicable disease. THEREFORE, BE IT RESOLVED, the Adirondack Central School District Board of Education adopts the Communicable Disease Pandemic Plan to be included into the 2020-2021 District-Wide Safety Plan.

2021-2022 Budget:**Mr. Gallo moved and Mrs. Ingersoll seconded, carried 7-0:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the proposed 2021-22 Budget in the amount of \$31,567,889 and the following proposition be presented to the taxpayers of the Adirondack Central School District for their consideration on Tuesday, May 18, 2021:

“Resolved, that the Board of Education of the Adirondack Central School District, Oneida County, New York is hereby authorized to levy the necessary tax for and appropriate a sum not to exceed \$31,567,889 for the purpose of the General Fund Budget for the 2021-2022 school year.”

Support Staff:**Mr. Muha moved and Mr. Emery seconded, carried 6-1; Mrs. Sturtevant abstained.**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following support staff:

Name	Position	Civil Service Classification	Type/Duration of Appointment	Effective Date	Rate of Pay
Catherine Jones	GW/Cleaner – 6-hour	Non-Competitive	26-week probationary	4/07/2021	Grade 12, Step 1

Mr. Muha moved and Mrs. Sturtevant seconded, carried 7-0; the Board of Education approved the following: Probationary Appointment Office Specialist I:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed Mrs. Karen Philbrick, Office Specialist I, from provisional status to probationary after fulfilling the requirement of a passing score on the Civil Service Exam effective March 24, 2021. Mrs. Philbrick will serve a 13-week probationary period.

Intramural Sports Stipend:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education set the intramural sports stipend at \$20 per hour.

2021-2022 Instructional Calendar:

Resolved that, upon the recommendation of the Superintendent, the Board of Education approved the 2021-2022 Instructional Calendar.

Surplus Equipment & Books:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

Temporary Use Agreement:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education agrees to enter into a Temporary Use Agreement with Oneida County to use the Optical Scan Voting machines from the Oneida County Board of Elections for the School Budget Vote to be held on May 18, 2021.

INFORMATION & DISCUSSION:

- New location for the 2021-2022 Budget Vote to accommodate social distancing – The Budget Vote & Election normally held in the Middle School music room will be moved to the multipurpose room at the high school to comply with social distancing protocol.

Mr. Niznik talked to the Board about the junior prom to be held at The Willows in Lyons Falls. There are 55 students in the class. The Willows has protocols they have to submit to the health department. The high school is looking into doing something for the seniors also. Mr. Brach stated he is in favor.

Mr. Brach asked about requests to use the fields, i.e. little league, softball, soccer. He is in favor of allowing use.

At 9:35 p.m. Mr. Muha moved and Mr. Gallo seconded, carried 7-0; to adjourn to the Regular Meeting to be held on Tuesday, April 13, 2021 at 7:00 p.m. at the high school.